AgriVoltaics World Conference
Instructions for Extended Abstracts

Abstract Subtitle

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# 1. Introduction

This document serves both as a guideline and a template for preparing your abstract for the AgriVoltaics World Conference. To format your abstract correctly, please use the predefined word styles defined in this same document. Your abstract should not exceed two pages.

# 2. Content

## 2.1. Review criteria

Your abstract should be able to successfully convince the review panel of its significance. Review criteria include the suitability for the topic, quality of research goals (existing, not planned!), novelty and significance, and standard of writing. Depending on the decision of the scientific committee, you may be invited to present a poster or have an oral presentation at the conference. The detailed information on review can be found on the AgriVoltaics World Conference [website](https://www.agrivoltaics-conference.org/authors-corner/abstract).

# 3. Formatting of the extended abstract

## 3.1. General instructions

The extended abstract should be written in English. The standard font for the manuscript is Arial 11 point for the text and Symbol for special characters. The paper size is A4 (210 mm x 297 mm). The text should be in single-column format. Margins are 25.00 mm top, left and right and 20.00 mm bottom. Please notice that there is no indent in the first paragraph of a section or subsection.

The easiest way is using the template of this instruction!

Please convert your abstract to an **unprotected** pdf file (= no password protection).

## 3.2. Title

The title of the abstract should indicate the content of the work, and be written first letters capitalized. If you need more than one line for the paper title please use a ‘soft’ line break (SHIFT+ Enter) instead of a line break. Number the sections and sub-sections with Arabic numerals. The heading of a section should be in Arial 14 point bold, the sub-sections in Arial 13 point bold.

## 3.3. Lists

* Bulleted lists can be used to arrange information more clearly in the text
* ….
1. Numbering may be used, too.
2. However, please do not use roman numbers.

## 3.4. Tables

Tables should be centered and numbered consecutively, preceded by a caption (font: Arial 11 point). **Please do not merge cells in tables**. Please do not use in-line math in table captions. All table columns should have a brief explanatory heading. The text in a table should be in Arial 11 point and should have equal spacing above and below it (see Table 1). Tables should be no larger than the printed area of the page and preferably oriented in the same way as the text (portrait). Tables too large to fit on one page should be broken up into smaller tables.

**Table 1.** Centered table captions should be placed above the tables.

|  |  |
| --- | --- |
| **Hazard Class** | **A 1 to A III** |
| Flash point | < 21 °C / > 55 °C |
| Density at 15 °C | 720 kg/m3 to 860 kg/m3 |
| Kinematic Viscosity | 0,65 to 4,0 x 10–6 m2/s |

## 3.5. Figures

Figures should be centered and numbered consecutively with Arabic numerals, followed by a caption (font: Arial 11 point). All figures must be provided at the actual size that they are to appear and inserted in the text after the paragraph where each is first mentioned.



**Figure 1**. Figure captions should be centered and placed below the figure.

Please ensure that any colour figures remain clear and understandable when reproduced in black and white (see Fig. 1).

## 3.6. Equations

If you want to include a complicated equation that cannot by typed in one line, please use an equation editor and insert it in the text close to the point where it is mentioned. Equations should be numbered consecutively with Arabic numerals in parentheses and centered. The size of the equation characters should be similar to that of the body text.

*x + y = z* (1)

## 3.7. References in the text

For citations of references, we prefer the use of square brackets and consecutive numbers, e.g. “as shown by Author et al. [2], [3, pp. 5–10]”, “as mentioned earlier [1], [3], [9]”. The first reference mentioned must be [1], the second reference mention [2] etc. Please do not use reference linking in Word. If available, DOIs must be provided. The bibliography below provides the basic formats as a reference list with entries for journal articles [1], book chapter [2], as well as a URL [3]. For further guidance please refer to <https://ieeeauthorcenter.ieee.org/wp-content/uploads/IEEE-Reference-Guide.pdf>. Please do not forget that data (and other material underpinning the findings) need to be cited in the text and the respective reference must be included in the manuscript’s reference list. Please refer to the [data citation principles of FORCE11](https://www.force11.org/datacitationprinciples) or the [FORCE11 software citation principles](https://peerj.com/articles/cs-86/), respectively.

# 4. Submission of EXTENDED ABSTRACT: Data formats and delivery

Each extended abstract has to be submitted and uploaded as an unprotected pdf file to the Fourwaves platform via the AgriVoltaics World Conference [website](https://www.agrivoltaics-conference.org/authors-corner/abstract).

The pdf file should be named AgriVoltaics2025\_[Last name of Main Author]\_[First name of Main Author] e.g. AgriVoltaics2025\_Joliot-Curie\_Irene.

# 5. Publications

The extended abstract will not be made public. However, accepted abstracts will be published in the AgriVoltaics World Conference 2025 Internal Area on the Fourwaves platform, accessible only to registered participants. Please note that the presenting author of the abstract is required to register and pay the conference fee in order to present their work.

We encourage authors of accepted abstracts to provide a full version of their work and submit a full paper for publication in the conference proceedings. Further information on paper submission is available on the AgriVoltaics World Conference [website](https://www.agrivoltaics-conference.org/authors-corner/full-paper-submission).

# 4.2. References

1. J. K. Author, “Name of paper,” Abbrev. Title of Journal , vol.x, no.x, pp. xxx–xxx, Abbrev. month, year, doi: https.doi.org/……
2. J. K. Author, “Title of chapter in the book,” in Title of Their Published Book, xth ed. City of Publisher, (only U.S. State), Country: Abbrev. of Publisher, year, ch. x, sec. x, pp. xxx–xxx.
3. First Name Initial(s) Last Name. “Page Title.” Website Title. Web Address (date accessed).